



Government of Goa  
DIRECTORATE OF SKILL DEVELOPMENT & ENTREPRENEURSHIP  
**CANACONA GOVERNMENT INDUSTRIAL TRAINING INSTITUTE**

CANACONA GOA  
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Ref No. :ITI/CAN/STR/F-103/2023-24/ 870

Date: 08 /12/2023.

To,

O/c.

**Sub: Inviting sealed bids for ISO: EOMS: 21001: 2018 Consultancy & Certification services reg.**

Sir,

Sealed Bids are invited from reputed company/firm/dealer to provide ISO 21001:2018: EOMS Certification and Management system certification with NABCB Accreditation for Canacona Government ITI as per scope of work as mentioned in attached annexure and terms and conditions given below.

**Terms and Conditions**

1. The Bids should strictly be on the organization/ firm letter head.
2. Rates should be quoted in figures and words and be valid for a period of six months from the date of opening the Bids.
3. The Institute shall not bear any other cost apart from the rate quoted by the service provider/firm.
4. The successful company /firm should provide the service during the office hours within 10 days of receiving the work order.
5. The Service provider /vendor/ supplier should provide full name and address of the Proprietor / Director/ Partner and the firm/ company/ service provider (as the case may be) on the envelope.
6. The Service provider/vendor/supplier should attach copy of the inquiry letter along with the Bid.
7. The Principal, Canacona Govt I.T.I. has the right to accept or reject any or all the Bid without assigning any reason thereof.
8. The Bids should be sent in sealed envelope, by hand delivery or by speed post super scripting "Bid number and subject" so as to reach this office at Canacona Govt. ITI, Mastimol Canacona Goa 403702 on or before 14/12/2023 before 11:00AM.

Yours faithfully,

*(Handwritten signature)*

(Anish Anant Gaude)

Principal

Copy to

1. Stores copy.

**Sub: Inviting Quotation for ISO21001:2018:EOMS: Consultancy Services and ISO 21001:2018:EOMS: Certification**

Sr. No	Scope of Services	Total Amount
A	<b>ISO21001:2018:EOMS: Consultancy Services</b>	
	1. Creating Awareness on above ISO:EOMS:21001:2018.	
	2. Gap Analysis.	
	3. Providing Training on ISO:EOMS:21001:2018. to all your staff	
	4. Providing Training on Internal Audit as per ISO: EOMS:21001:2018.	
	5. Providing Training on Management Review Procedure.	
	5. Preparation of Documents/SOPs required for ISO:EOMS:21001:2018.	
	6. Preparation of Documents /SOPs required for ISO: EOMS:21001:2018	
	7. Designing of Formats required for ISO: EOMS:21001:2018.	
	8. Preparation of Records required for ISO: EOMS: 21001:2018.	
	9. Preparation of Manual required for ISO: EOMS:21001:2018.	
	10. Conducting Internal Audit	
	11. Measurement and Recording of Objectives	
	12. Conducting and recording of MRM	
	13. Follow up with Certification Body to carryout Audit	
14. Follow up with Certification Body in getting Certificate		
15. Charges for Surveillance Audit 1 &2		
B	<b>ISO 21001:2018:EOMS: Certification</b>	
	1. Registration Fees	
	2. First Stage Audit/ Assessment	
	3. Second Stage Audit / Assessment or Certification Audit: and issue of certificate	
	4. First and second surveillance Audit / Assessment Fees	
	5. Number of Trades : 13 Nos. Total No. of Trainees: 281 Nos.	
6. Number of Total Employees Teaching Staff :20 Nos. Non- Teaching Staff: 06 Nos.		
	Total=	
	GST=	
	S.Total=	
	R.Off=	
	G.TOTAL=	

*Anish Gaude*

(Anish Anant Gaude)

Principal